

COMMUNITY AREA TRANSPORT GROUP ACTION / NOTES LOG

	Item	Update	Actions and recommendations	Who
	<b>Marlborough Community Area Transport Group</b>			
	<b>Date of meeting: Thursday 17<sup>th</sup> March, 2016</b>			
<b>1.</b>	<b>Attendees and apologies</b>			
	Present:	Cllr James Sheppard (Wiltshire Council), Cllr Andrew Williamson (Avebury PC), Spencer Drinkwater (Highways), Cllr Tamsin Witt (Baydon PC), Martin Cook (Highways), Cllr Nick Fogg (Wiltshire Council), Cllr Stewart Dobson (Wiltshire Council), Cllr Gordon Mudge (Ogbourne St George PC), Cllr Pat Adams & Cllr Claire Costello (Froxfield PC), Cllr Mike Morrissey (West Overton & Fyfield PC), Cllr Anne Deuchar (Aldbourne PC), Cllr Sheila Glass (Ramsbury & Axford PC), Cllr John Bevan (Mildenhall PC), Steve Hind (Highways), Andrew Jack (Community Engagement Manager)		
	Apologies:			
<b>2.</b>	<b>Notes of last meeting</b>			
		The minutes of the previous meeting held were agreed at the Marlborough Area Board meeting on the 26 <sup>th</sup> January 2016.  <i>Link can be found at</i> <a href="http://modern.gov.wiltshire.council/ieListMeetings.aspx?CId=1318&amp;Year=0">http://modern.gov.wiltshire.council/ieListMeetings.aspx?CId=1318&amp;Year=0</a>		

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<b>3.</b>	<b>Financial Position</b>			
		Finance sheet was presented.		
<b>4.</b>	<b>Top 5 Priority Schemes</b>			
a)	Issue No 3366  Froxfield – Littlecote Rd Footway and lighting	15% contribution from Froxfield PC accepted. Street light order was requested but due to end of BBLP contract this has not been possible to progress. It will now be re ordered through Ringway.	SH confirmed this work will go to Ringway and a new light ordered. It will be completed by Ringway once the new contract begins.	
b)	Issue 3832  Marlborough, Silverless StHGV's using inappropriate road	'No Entry' signs for Kingsbury St entering from Herd St. Experimental Order implemented on the 1 <sup>st</sup> Feb to run for a minimum of 6 months.	SH reported few complaints coming from the recent No Entry signage. NF had not heard any new incidents of damage to buildings. There are cases of vehicles still entering Silverless St from Herd St, especially from the south	
c)	Issue 4083  Speeding issue, Thicketts Rd Mildenhall	Location of signs identified. Due to difficulty in finding a location, one sign is shown on private land. Parish Council have confirmed with land owner that this is acceptable. PC contribution 25%. Design works complete. Scheme to be implemented.	SH reported this will be issued to Ringway once the new contract is in place along with other signage schemes. Mildenhall PC will let CATG know when installed.	
d)	Issue 3578  A346 Ogbourne St Andrew, Crawlings Piece – More space needed on verge for wheelie bins	To be discussed further at CATG. Need to get some advice on this issue. – Maybe not a CATG issue? – Send to Tracey and then liaise with Cllr Whitehead – Waste Issue – For Marlborough Area Board to decide.	JS decided to remove this from CATG priority list but keep an eye on it. He will take this up as an Area Board matter	

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e)	Substantive scheme  Baydon- Ermin St (west)	Design 70% complete	SH could update that the design is complete and this has been programmed in with Ringway. Due to begin 03/10/2016	
<b>5.</b>	<b>Other Priority schemes</b>			
a)	Manton- High St / Bridge St – Footway improvements	Design 90% complete. Marlborough TC have now approved proposal. Design completion and construction to be prioritised at CATG. No contribution from TC agreed. Cost estimate has increased due to repricing under new Ringway contract. Option without coloured surfacing could be investigated.	SH said that designs are complete. With Ringway taking over the contract, costs will go up to approx. £12k but could be reduced to approx. £7k without a coloured surface. Marlborough TC will need to agree on the version to be taken forward and if a 25% contribution will be made. SH and AJ to put a paper together outlining this for Marlborough TC.	SH & AJ
b)	C189 Baydon- Aldbourne- Ogbourne St George C class speed limit review	Atkins initial review complete – recommends national speed limit. SH has reviewed locations of 30mph extents to be discussed at CATG	SH has looked at the road. Moving the 30mph sign back closer to the village could cost approx. £5k with all the other necessary changes. This work could be done but SH feels cars need to travel slowly along this section anyway. TW will take this back to Baydon PC	TW
c)	Ramsbury Back Lane 20mph limit	TRO advert undertaken with no objections. Prioritisation agreed. Cost of implementation approx. £3K 25% contribution from Parish Council fixed at £750.	There was central funding to pay for the assessment of a 20mph limit but implementation needs to	

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			come from the PC and CATG. This work can continue.	
d)	Ogbourne St Andrew – Village Lane 20mph limit	TRO advert undertaken with no objections. Prioritisation agreed. £750 to be contributed from the Parish Council.	Work continuing.	
e)	Issue 3938 Ogbourne St George – exit slip from bypass – Virtual footway	Parish Council have requested to leave out dropped kerbs. Cost Estimate now £400. PC have confirmed 25% contribution. PC to attend CATG meeting to enable scheme to be prioritised.	PC rep present at this meeting and confirmed the 25% contribution. CATG agreed this work to go ahead as a high priority. SH will find out a date for implementation.	
f)	Issue 3558 Mildenhall – Proposed Gates	Arrange supply and implementation of gates at eastern end of village. PC contribution 25%. Design work underway	This is all agreed. Work will be issued to Ringway in April or May.	
g)	Issue 3545 Broad Hinton – A4361 by Barbury Inn – Bus stop improvements	Bus stop kerbs can be installed on both sides of road. PC contribution 25%. Design to commence.	The design for these new raised kerbs is due to be complete in April and the work undertaken in the new financial year.	
h)	Issue 4352 Lockeridge – 20mph limit proposal	Assessment agreed costing £2.5k PC contribution of 25% agreed. Metrocounts in place.	The Metrocounts have been taken and the data is currently being assessed. This is due in 2-3 weeks and will inform how to proceed with any speed reduction work. SH to liaise with PC	SH

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i)	Issue 3799  Deer Warning signs on A4	Currently one sign leaving Marlborough towards Froxfield. Nothing from Froxfield towards Marlborough. Suggestion of including a sign leaving Froxfield with a distance plate. Also include distance plate with sign on leaving Marlborough. CATG to discuss.	The location and type of signage was discussed. It was agreed to add a distance marker to the existing warning sign at the Marlborough end and a new warning sign plus distance marker at the Froxfield end of the A4. SH gave a price of £600. CATG agreed to go ahead with the scheme as long as the costs was under this and to come to another meeting if over £600	SH
<b>6.</b>	<b>New Requests / Issues</b>			
a)	Issue No: 4268  1-3 Grove Farm cottages, Mildenhall – vehicle speeds on C6 at Stitchcombe	Needs to be approved by the Parish Council. - Andrew Jack to follow up. <i>Request 20mph zone? With approval of PC – Go ahead with the metro count.</i>	CATG agreed to take this off the list of Issue.	
b)	Issue No: 4245  A4 at Beckhampton and West Kennett - speeding	Estimate costings needed for the required work to be prioritised. Clarity required for request. Not really for CATG.	AW asked CATG to endorse a request for Atkins to produce quotes for detailed work to the A4 at West Kennet and Beckhampton roundabout from ideas raised in the World heritage Site transport strategy. JS asked for CATG's support in this. SH will work with Avebury PC to be clear about what is needed from Atkins. JS asked for news to be ready for	SH, AW & Atkins

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			the June CATG meeting.	
c)	Issue No: 4193  C6 Marlborough to Whittonditch – HGVs using C6 especially through Ramsbury an Axford		This was discussed at last CATG in December 2015 and road is needed for deliveries and as there is no alternative route, was found to be unsuitable for HGVs to be excluded. It can be removed from the list of issues.	
d)	Issue No: 4176  Marlborough, London Rd - speeding	Metrocount has shown vehicle speeds to be high. Location has been put forward for Community Speedwatch. Marlborough TC are working on this.	A Community Speedwatch group is being trained and will take up monitoring in April. This issue can be removed from the list.	
e)	Issue No: 4046  Aldbourn –West St/ Back Lane – Parking and access to school		The rep from Aldbourne PC agreed this issue can be removed from the list.	
f)	Issue No: 3635  Aldbourn, West Street. Widening and extending footpath to improve access to the school.		The rep from Aldbourne PC agreed this issue can be removed from the list.	
g)	Issue No: 3487  Marlborough, Ironmonger Lane – Request for new street light.	TC to investigate who owns this site	Marlborough TC has not carried out this work.	

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h)	Issue No: 3410 Vehicle speeds on A4 at Fyfield and West Overton		Fyfield and West Overton has requested more police speed checks. This issue can be removed from the list.	
i)	Issue 1479 A4361 North of Avebury – speeding		Cllr Philip Whitehead has met with Avebury PC. It has been agreed that the 30mph signs can be moved out away from the henge northwards. SH felt this work could cost approx. £3k. AW agreed the PC's 25% contribution. JS asked CATG's agreement on this process and it was agreed to give this a high priority.	SH
j)	Issue 4377 HGVs accessing Back Lane and The Green in Aldbourne		AD explained the damage being done to building on The Green in Aldbourne from over-size delivery vehicles. Different solutions were discussed and a weight limit would not be appropriate given the size of these vans. A width restriction could be more useful. SH and MC will meet on site with AD and JS to look at this more closely.	SH & MC
k)	Issue 4403 Difficulty turning from Manton onto A4 due to vehicle speed.		This was discussed in detail. It was felt that without major remodelling, this will always be a difficult junction to pull out of but that vehicles on the A4 have good sightlines and can see other	

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			vehicles pulling out of Manton. CATG agreed to take this off the list of issues.	
l)	Issue 4468 Improvements to footway at Lottage Rd, Aldbourne		AD explained the situation. MC agreed that this is a maintenance issue but that his budget is not able to cope with such a large piece of work. The parish steward will be able to some work but MC recommended that the PC and CATG lobby Wiltshire Highways for this to be looked at more closely.	
m)	Issue 4469 Better marking of bus stop prevent parked cars, South St, Aldbourne		AD explained this issue. Cars park on the kerb at the bus stop forcing the bus to double park and making it difficult for bus users to get on and off. SH and MC will meet on site to look at ways of taking this forward.	SH & MC



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<b>7.</b>	<b>Other items</b>			
a)	Marlborough, George Lane car park. Request to switch priority for signs at the bridge. To be investigated including land	Not highway. Parking Services	SH and MC agreed this was a matter for Parking Services to deal with as the land is not highway. AJ will speak with colleagues in Parking	AJ
b)	Marlborough – St Margarets Mead. Request to investigate suitability of bus stop markings		SDo raised this as a problem for disabled residents to get on and off the local bus. This matter needs to be raised as an online Issue before it can be formally discussed by CATG.	SDo or Marlborough TC
c)	To agree the proposed Marlborough Local Highways Investment fund for 2016/17. CATG to look at the list of proposed works and confirm it.	See attached document – Appendix 2. Marlborough Area Board has been asked to agree the list of roads for maintenance during 2016/17. This task has been given to CATG so their recommendation can be ratified at the area board meeting on 22 <sup>nd</sup> March.	CATG was disappointed that The Parade, Marlborough is not on the list and considered rejecting the list until The Parade featured on it. It was pointed out that if this happens, none of the roads on the maintenance list would be looked at and delay caused. It would be better to accept the list and then for unitary members to meet with the portfolio holder to argue for The Parade's inclusion.	

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d)	For local Parish Councils to be allowed to buy and operate their own Speed Indicator Devices (SIDs) or Vehicle Activated Signs	SG raised the problems getting new SIDs installed at Ramsbury. The PC is prepared to buy the devices, pay to have them installed and maintained, all at no cost to Wiltshire Council. She feels this contradicts what Cllr Philip Whitehead said when he attended Marlborough CATG in December '15.	There was discussion around the process being followed. SH thought SIDs would have to go onto existing post as new posts could not be put up. SG said she was happy to get Highways to assess locations and install any posts to comply with regulations. It was felt that Philip Whitehead needs to speak with Dave Thomas in Highways to agree his comments in December '15. JS felt that if SIDs cannot be installed by June, Philip Whitehead needs to be invited to the CATG meeting	
e)	Froxfield's Village Traffic Plan	CC introduced a traffic plan document produced by Froxfield PC with input from Ben Hamilton-Baillie (who has worked with other PCs from the area). She said how the plan is in the context of a village-wide way to tackle traffic and highways issues and is what CATG recommended they do. The document was received by AJ on 16 <sup>th</sup> March but could not be circulated due to the size of it.	CC recognised that the cost of much of the six suggested schemes in the plan would require funding via the substantive fund. She wanted SH to begin work in developing designs etc. so that bids for funding could be put in for the June deadline. It was explained that this would not be possible. SH wanted to see the document to assess if the schemes were even feasible or allowable.	

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f)	County-wide Freight Management Priorities.	SDr introduced an item where Marlborough CATG was asked to nominate two local roads to be put forward for consideration and inclusion as 'unsuitable for HGV' status.	SDr showed a list of six local roads and recommended that CATG select the top two roads as these had already been prioritised. CATG accepted this. The roads are: B3052 George Lane, Marlborough and U/C road from Ogbourne Maizey to Rockley.	
8.	<b>Date of Next Meeting: 16<sup>th</sup> June 2016</b>			

### Marlborough Community Area Transport Group

#### Highways Officer – Steve Hind

#### 1. Environmental & Community Implications

1.1. Environmental and community implications were considered by the CATG during their deliberations. The funding of projects will contribute to the continuance and/or improvement of environmental, social and community wellbeing in the community area, the extent and specifics of which will be dependent upon the individual project.

#### 2. Financial Implications

2.1. All decisions must fall within the Highways funding allocated to Marlborough Area Board.

2.2. If funding is allocated in line with CATG recommendations outlined in this report, and all relevant 3<sup>rd</sup> party contributions are confirmed, Marlborough Area Board will have a remaining Highways funding balance of **£0**

#### 3. Legal Implications

3.1. There are no specific legal implications related to this report.

#### 4. HR Implications

4.1. There are no specific HR implications related to this report.

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**5. Equality and Inclusion Implications**

5.1 The schemes recommended to the Area Board will improve road safety for all users of the highway.

**6. Safeguarding implications**